

**GRASS VALLEY
CITY COUNCIL**

**JANUARY MEETING
CANCELED DUE TO
WEATHER**

2022

City of Grass Valley
Regular City Council Meeting Minutes
February 7th, 2022 7:00 PM
Grass Valley Market Annex
Minutes

Present: Whitney Nogle Cabral – City Administrator; Meinrad Kuettel – Appointed Mayor; Bonne Whitley – Councilmember; Rita Wilson - Councilmember; Joann Duarte - Councilmember; ReeElla von Borstel – Councilmember (via Zoom); Mike Bichler - Councilmember; Walter Grzeszczyk – Maintenance

Absent: None.

Guest(s) Present: Ed Hodges – Curran-McLeod; Leta Ann Reckmann; Joan Bird – County Commissioner; Roger Whitley

President of the Council, Meinrad Kuettel, called the meeting to order at 7:03 PM. He also noted that we are going to move 5.3 – Appointment to Fill Mayor Vacancy to 2.0. Rita Wilson motioned to approve the agenda as amended. Mike Bichler seconded. Passed unanimously.

The Mayor position and appointment was discussed at this time. The current term will expire on December 31, 2022 with the election taking place in November of 2022. The Council discussed who they feel would be the best fit for the position. Meinrad Kuettel called for public comment on this matter. Mike Bichler motioned to appoint Meinrad Kuettel as the Mayor pursuant to the express terms of the Charter and shall become effective immediately. Rita Wilson seconded. Passed unanimously.

This now opens a vacancy on the City Council. Whitney will post Notice of the Vacancy in the City Newsletter.

Guest, Roger Whitley asked about recording the meetings. It was briefly discussed and will be looked in to.

Bonne Whitley motioned to adopt the Minutes as written for the December 2021 meeting. Ree Ella von Borstel seconded. Passed unanimously.

The monthly financial reports were reviewed and discussed for both December 2021 and January 2022. Bonne Whitley motioned to approve the financial statements. Joann Duarte seconded. Passed unanimously.

Whitney will contact Luciano regarding a date of service that they are planning for us to remove and trim the trees at the park.

Walter Grzeszczyk reported on the Pacific Power tree maintenance. He is going to work with them to get the appropriate trees removed. Mr. Grzeszczyk also reported that there are two light poles that are not lighting anything. He will get the pole numbers to Whitney and she will reach out to Pacific Power to find out if the City is paying for service to these lights.

The speed sign that was recommended in an e-mail by Deputy Burgett was next on the agenda for discussion. Deputy Burgett and Walter Grzeszczyk discussed this also. The Council then discussed the idea and Commissioner Bird is going to discuss this with the County as well. Bonne Whitley stated that it

City of Grass Valley
Regular City Council Meeting Minutes
February 7th, 2022 7:00 PM
Grass Valley Market Annex
Minutes

may be something to look in to if the County can help and we can split the costs between the other cities.

Walter Grzeszczyk brought up the Ordinance Violations and taking violators to County Court. Meinrad Kuettel talked about past experiences with this process. Walter then brought up that there are weeds growing already. He is going to make a map to show the County Weed District where there are issues. Rita Wilson provided Walter with contact information for the Sherman County Weed District. Mike Bichler also asked Walter to look for potholes while he was making his maps of weeds.

Meinrad Kuettel introduced Mr. Ed Hodges from Curran-McLeod. Mr. Hodges reported that he will be mailing us copies of the project due to having computer/printer issues and not getting the copies printed off before this meeting. Mr. Hodges brought us information to review for this meeting and explained that no matter what decision the City and Community make to move forward or not, he has appreciated working for us and there will be no hard feelings either way. Mr. Hodges discussed the City's water usage and he reported that each household uses approximately 500 gallons per day. He also reported that he ended up using the industry standard numbers which is 70-90 gallons per day, per person. He informed us that our City is only capable of the lagoon-type system. There are then four different types of systems to get the sewage from a centralized location to the lagoon. Mr. Hodges informed us that the STEP System and vacuum system were incredibly expensive options. Using a grinder pump-type system would cost close to \$3.8 million for only the structures, not factoring in maintenance. Using a conventional system which consists of 8-inch pipe and man holes, it would cost approximately \$3.4 million and has the least amount of required maintenance. Mr. Hodges' design would include a pump station at the Northwest corner of Rolfe's property, with the pump station costing approximately \$275K. Also factored in to the cost is an annual payment to the Rolfe's for the use of their land which is estimated to be about \$1,000 per year. Mr. Hodges informed us that he would provide us with other contracts in various towns to ask questions regarding system operations. Ree Ella von Borstel asked Joan Bird if the County would be willing to step in. Commissioner Bird suggested once the Council makes their final decision, to go to the County Budget Committee to see what funding might be available. Roger Whitley asked Mr. Hodges if he had any idea how much it might increase property values with the addition of a Wastewater System. Mr. Hodges is going to come to our March Council Meeting and answer any more questions. The Council would like to add something to the water bill and a public notice to get the residents to come out to the March meeting.

Current Ordinance Violations were discussed. Leta Ann brought up all of the disabled vehicles near the flat pole in town. Whitney will add property clean-up to the City Newsletter. This included garbage, junk and vehicles. Ree Ella von Borstel asked about door hangers. Meinrad Kuettel would like to ask Jonathan about doing something like this as a first notice instead of mailing letters for the first violation as we have done in the past.

The prorated water request was discussed. The City has never had any prorated rates in the past. Meinrad Kuettel would like to let the resident know that they were not charged for the turn on or turn off charges, or transfer for their service. Walter Grzeszczyk also reported that it is unknown where the water meter/valve for that property is. Roger Whitley stated that he thinks it may be in the backyard.

City of Grass Valley
Regular City Council Meeting Minutes
February 7th, 2022 7:00 PM
Grass Valley Market Annex
Minutes

The OHCS contract was discussed. The City Council and Commissioner Bird talked about different options for Senior Citizens and their utility services. Joann Duarte stated that she believes it is based on age and not income. The proposed contract was discussed and Commissioner Bird declared that there is only so much money in the program. Rita Wilson motioned to move forward with the contract. Mike Bichler seconded. Passed unanimously. Whitney will complete the contract and return it back to Kasey Buckles as soon as possible.

The speed trailer from earlier discussion was then rediscussed. Ree Ella von Borstel would like to hear more from the Sheriffs Department and see what kind of information and data they would be able to get from the trailer they recommended. The Council is not sure it would make any difference to slowing down speed violators in our town. Meinrad Kuettel asked Whitney to contact the Sheriffs Department to get their input on the matter. Mike Bichler is also going to see if the State Road Department has one of the trailers that the City may be able to use.

Mike Bichler moved to adjourn the meeting. Joann Duarte seconded. Passed unanimously.

Meeting adjourned at 8:56 PM.

Dated: March 7, 2022

Attest:



Meinrad Kuettel, Mayor



Whitney Nogle Cabral, City Administrator

City of Grass Valley
Regular City Council Meeting Minutes
March 7th, 2022 7:00 PM
Grass Valley Market Annex
Minutes

Present: Whitney Nogle Cabral – City Administrator; Meinrad Kuettel – Mayor; Bonne Whitley – Councilmember; Rita Wilson - Councilmember; ReeElla von Borstel – Councilmember; Mike Bichler - Councilmember; Walter Grzeszczyk – Maintenance

Absent: Joann Duarte - Councilmember

Guest(s) Present: Ed Hodges – Curran-McLeod; Jacque Schei – MCEDD; Joan Bird – County Commissioner; Roger Whitley; Carsten von Borstel; Leta Ann Reckmann

Mayor Meinrad Kuettel, called the meeting to order at 7:02 PM.

Rita Wilson motioned to approve the agenda as presented. ReeElla von Borstel seconded. Passed unanimously.

Mayor Kuettel called on Mr. Ed Hodges from Curran-McLeod. Mr. Hodges presented the Council with the feasibility study complete report. He also introduced us to Jacque Schei to discuss options further. Mr. Hodges stated that he factored in positive growth when he did the figures and report. He then discussed the funding agencies and possibilities. He also estimates that it would cost about \$61/month per household to cover the costs of the system. ReeElla von Borstel asked if the residential connection costs were covered in the amount and Mr. Hodges stated that yes, they were covered. There was discussion about the possibilities and how the hook-up process would work. ReeElla von Borstel then asked about the RV Park and how the hook-ups would apply there. Mayor Kuettel mentioned that this was something that would have to be “sold” to the residents. He also mentioned changing monthly water charges to be by the gallon based on usage and the idea of reading meters.

The added costs of installing new water meters was discussed at this time, as there would be an added cost to do this also. Mayor Kuettel reported that the monthly costs will increase over time as well, so the monthly bill to residents will have to also increase to cover these costs. Jacque Schei asked Mr. Hodges to verify that the cost estimates include all costs associated with the system and Mr. Hodges verified. Ms. Schei told the Council that there are resources for a community outreach if we want to move forward with this project. ReeElla von Borstel feels that the residents need to see the Executive Summary Report and have the information presented to them. Carsten von Borstel stated that if we want this town to continue, we have to do this and it is the most affordable solution to saving the town. Mr. von Borstel also asked when the project is planned for. Mayor Kuettel stated that we do not really have a date yet. Whitney then asked Mr. Hodges what the odds are that our community could get the CDBG (Community Development Block Grant). Both Mr. Hodges & Ms. Schei feel that our community has a good chance of getting this grant. Mr. Hodges stated that he feels that Grass Valley has a fair amount in our favor at this time.

The Community Outreach Meeting was discussed in more detail. Jacque Schei stated that mid-April would probably work best to get everyone here as resources. The Council decided that April 19th is going to be the date of the Community Outreach Meeting. It will be held at 7:00 PM in the Grass Valley Pavilion. Whitney will make posters and get them out. Bonne Whitley will take care of drinks and

City of Grass Valley
Regular City Council Meeting Minutes
March 7th, 2022 7:00 PM
Grass Valley Market Annex
Minutes

cookies for the meeting. Jacque hopes to get DEQ and a few other funding agencies to join us to answer questions that residents may have at that time.

Minutes from the February meeting were reviewed by the City Council. ReeElla von Borstel motioned to adopt the Minutes as written. Bonne Whitley seconded. Passed unanimously.

The monthly financial reports were reviewed and discussed for February. The City Council would like to get an annual summary/total for what it costs to operate our current water system. Whitney will work on getting this report put together for the April meeting. Rita Wilson motioned to approve the financial statements. Bonne Whitley seconded. Passed unanimously.

Mayor Kuettel called on Walter Grzeszczyk for his monthly maintenance report. Walt informed the Council that he is down to having only one water meter in stock so he is asking the Council what they want him to purchase. Mayor Kuettel stated that for now he should buy more of what we have been using. ReeElla von Borstel stated that she would like to allow Walter Grzeszczyk to buy 5-10 meters to replenish his stock on hand. Walter Grzeszczyk then asked the Council if he could start storing old water records at the pump house in a filing cabinet. He also stated that he has not gotten a response from Pacific Power as to when they plan to come out and work on the trees, but he has been talking to them regarding the two street lights in question from February's meeting. He also has contacted Gorge.net to hopefully move some of their equipment in the Pavilion and at City Hall to allow for better service throughout the park and into the shop. Walt also reported that there is a large cottonwood tree on the corner of 2nd Street and Lincoln that is rotting and causing issues. He will talk to Luciano when they come to work on the trees at the park and see if they can remove this cottonwood as well. Whitney stated that she spoke to Luciano and they are planning to come out the beginning of April to complete this work. The weeds throughout town were discussed and Walt is making a map for the Sherman County Weed District.

Mayor Kuettel reported that there is more and more parking on City Streets. It is becoming quite a problem. He is going to write up something for residents to add to the City Newsletter. In regards to overdue water bills, the Council agreed that Dave, the postmaster from Dufur may need a phone call to remind him of their overdue bill.

Boswell's property was then discussed. The Council would like to send another letter requesting that the entire property line needs to be cleaned up by May 1st.

The Solutions CPAs annual audit contract was read and reviewed by the Mayor and the City Council. Rita Wilson made a motion to approve the contract. ReeElla von Borstel seconded. Passed unanimously.

There are three City Council positions and the Mayor position up for election this November. Whitney provided the Council with information on the election and it was briefly discussed.

Mayor Kuettel proposed cutting the shape of Oregon out of a piece of wood and presenting it to Neil Pattee for his years of service and commitment to the City of Grass Valley. The Council all agreed this was a good idea. We will look for some sort of engraving to adhere to the plaque.

City of Grass Valley
Regular City Council Meeting Minutes
March 7th, 2022 7:00 PM
Grass Valley Market Annex
Minutes

City Hall hours were discussed. The Council would like to have all phone calls forwarded to one of the cell phone numbers, whether it is Whitney's personal or the City's cell phone number. They would also like to look into changing the number of the City's cell phone due to the excess amount of spam calls received regularly.

Mike Bichler presented the complaint regarding the location of the current City Council Meetings. The Council all agreed that there is no payment or reimbursement to the Grass Valley Market for hosting the meetings at their location. It was also noted that it is due to the heat in the cold winter months, and the location is accessible without having to enter the Market itself, and those who attend the meetings can attend from the street.

Mike Bichler moved to adjourn the meeting. Rita Wilson seconded. Passed unanimously.

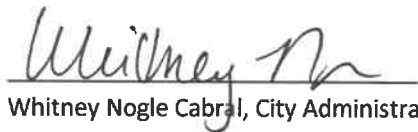
Meeting adjourned at 9:17 PM.

Dated: April 4, 2022

Attest:



Meinrad Kuettel, Mayor



Whitney Nogle Cabral, City Administrator

City of Grass Valley
Regular City Council Meeting Minutes
April 4th, 2022 7:00 PM
Grass Valley Market Annex
Minutes

Present: Meinrad Kuettel – Mayor; Whitney Nogle Cabral – City Administrator; Bonne Whitley – Councilmember; Rita Wilson - Councilmember; ReeElla von Borstel – Councilmember; Walter Grzeszczyk – Maintenance

Absent: Joann Duarte – Councilmember; Mike Bichler - Councilmember

Guest(s) Present: Phil Swindells; Leta Ann Reckmann; Carsten von Borstel; Rusty Hubbard; Doris Hubbard; Roger Whitley; Mark Seder – Seder Architect

Mayor Meinrad Kuettel, called the meeting to order at 7:00 PM.

Write-in guest, Mark Seder was added to the agenda, and appointing new Councilmember, Joe Danielson was moved to the beginning of the agenda. Rita Wilson motioned to approve the agenda as amended. ReeElla von Borstel seconded. Passed unanimously.

Joe Danielson was appointed and sworn in as City Council Member.

Mayor Kuettel introduced Mr. Mark Seder to discuss a cost effective way to make the current City Hall building ADA accessible. The current building and restroom changes were discussed. Mr. Seder stated that he could put some sort of a memo together to inventory what needs to be done. ReeElla von Borstel asked if he could put together a list of the necessary things and a list of secondary updates. Mr. Seder will come to City Hall and get the process started in the near future. Rita Wilson motioned that Mark Seder make arrangements to come do a walk-through. Bonne Whitley seconded. Passed unanimously. Mr. Seder will be traveling through in the next week or two and will make arrangements to stop in. There was brief discussion about the South Sherman Fire District, BLM and the City.

Phil Swindells was then introduced regarding the hemp facility and their upcoming/updated Conditional Use Permit. Mayor Kuettel stated that Conditional Use Permits are only good for six months which is why the hemp facility will need to update theirs. Mr. Swindells informed the Council their plans and thoughts. Mayor Kuettel asked Whitney to let Kirk Fatland, City Planner, know that the Council would like to move forward with the process.

Minutes from the March meeting were reviewed by the City Council. Bonne Whitley motioned to adopt the Minutes as written. Rita Wilson seconded. Passed unanimously.

The water system was briefly discussed. Whitney will email the reports to the Council to review. The future water bills were discussed. Leta Ann Reckmann asked questions regarding water usage.

The monthly financial reports were reviewed and discussed for March. Rita Wilson motioned to approve the financial statements. Joe Danielson seconded. Passed unanimously.

Mayor Kuettel called on Walter Grzeszczyk for his monthly maintenance report. Walt reported that everything is being maintained. He also stated that he got the burn pile burned and the next day it was full again. Mr. Grzeszczyk reported that there was a large amount of pine needles and pinecones in the

City of Grass Valley
Regular City Council Meeting Minutes
April 4th, 2022 7:00 PM
Grass Valley Market Annex
Minutes

compost pile. He also stated that the compost from two years ago looks good. Walt stated that he met with Rod Asher today from the Sherman County Weed District. Mr. Asher is going to come through in the next week or two and get this done. There are a few citizens that do not want spray. Mr. Asher is not going to spray within 30 feet of all of the well heads. Whitney will look up the City's spending budget for the Weed Department. The Council believes that there was a budget set last year about June. Mayor Kuettel asked about any part purchases coming up. Walter stated that he has been ordering small parts to get the mowers prepared for the season. The bulk water fill was discussed. Joe Danielson stated that Wasco assigns everyone who uses the fill their own key each year. He also stated that there is a book at the fill for everyone to fill out as to how much water they use. Moving our bulk fill was then discussed. The parts and costs were discussed. ReeElla von Borstel motioned to move ahead with moving the bulk water fill, contingent on an agreement being signed by Mid-Columbia Producers (agreeing to have it placed on their property), the South Sherman Fire District, and the City of Grass Valley. Rita Wilson seconded. Passed unanimously. Carsten von Borstel stated that he would be able to get us the necessary pipe needed for the project if Walter Grzeszczyk is not able to find it.

Walter Grzeszczyk stated to the Council that artificial flowers at the cemetery were an issue. The Council does not want to do anything about this. Walt also noted that Amy Coy need to be billed for two water connections monthly as they have two connections in use. He also stated that there are meters not being paid/billed for. He will make a list of these for the Council to review. Walter then asked the Council what they would like do about the issues created when the contractors of the duplexes ran over them this winter.

Mayor Kuettel reported that there is an improvement in the street parking. He did report that the burning complaints have increased lately. He wrote a letter that he would like to include in the next water bill. The Council all agreed that the letter looked good. Whitney will add this.

Bonne Whitley brought up the garbage at various residences throughout town. Mayor Kuettel would like Whitney to add a notice to residents that they need to cleanup garbage and trash. The Council would like to ask the residents to not create a health hazard and refer to the ordinances.

Whitney reported that there are no current outstanding water balances.

The Council asked Whitney to get Joe Danielson a copy of the Wastewater Report that we received from Ed Hodges regarding the feasibility study. Rita Wilson asked about having residents submit their questions for the Community Outreach Meeting ahead of time. There was discussion about the upcoming meeting on the 19th of April. Whitney will post on Facebook and the website for residents to share their questions and comments.

The City Council would like to have the Budget Committee Meeting at 6:30 on Monday, May 2nd just prior to the regular City Council Meeting. Whitney will make the appropriate postings and notify Committee Members.

City of Grass Valley
Regular City Council Meeting Minutes
April 4th, 2022 7:00 PM
Grass Valley Market Annex
Minutes

Whitney provided the Council with the Core & Main quotes for the new water meters and equipment needed to read water meters. Mr. Grzeszczyk provided his input on the quote and what he thinks we need along with other options for us.

ReeElla von Borstel reported that the liner where the kids swing with their feet at the park playground area is coming up. Rita Wilson thinks that maybe we can staple it to the ground to fix the problem. Rita is going to go check it out and see if we can cut the liner back and staple it down around the edge. Walter reported that he also ordered more rope to replace parts on the playground equipment.

Rita Wilson informed the Council that she received a call about a couple local ladies coming to learn to roller skate in the Pavilion. They have their own skates. ReeElla von Borstel would like to discuss it further in the future. The Council does agree that they do need to sign a Waiver/Release. Rita will talk to the ladies for more information.

A sound system for the Pavilion for the upcoming meeting at the Pavilion was discussed. Whitney or Joe will talk to Amy McNamee from the North Central Livestock Association about borrowing their microphone and sound system for the April 19th meeting.

ReeElla von Borstel made a motion to continue holding regular City Council Meetings at the Grass Valley Store Annex until further notice. Rita Wilson seconded. Passed unanimously.

ReeElla von Borstel moved to adjourn the meeting. Joe Danielson seconded. Passed unanimously.

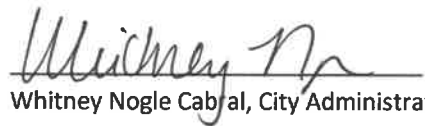
Meeting adjourned at 8:30 PM.

Dated: May 2, 2022

Attest:



Meinrad Kuettel, Mayor



Whitney Nogle Cabral, City Administrator

City of Grass Valley
Budget Committee Meeting
May 2nd, 2022 6:30 PM
Grass Valley Market Annex
Minutes

Present: Meinrad Kuettel, Mayor; Whitney Nogle Cabral, City Administrator; Rita Wilson - Councilmember; Joann Duarte - Councilmember; ReeElla von Borstel – Councilmember; Bonne Whitley – Councilmember; Joe Danielson - Councilmember; Walter Grzeszczyk – Public Works/Budget Committee; Hayli Sharp – Budget Committee; Kayci Sharp – Budget Committee; Leta Ann Reckmann – Budget Committee

Absent: Mike Bichler – Councilmember; JC Cabral – Budget Committee

Guest(s) Present: Carsten von Borstel; Joan Bird; Phil Swindells

Mayor Meinrad Kuettel called the meeting to order at 6:44 PM.

Rita Wilson motioned to approve the agenda as presented, ReeElla von Borstel seconded. Passed unanimously.

Budget Officer, Whitney presented the proposed 2022/2023 Budget to the Council and Budget Committee. The proposed Budget was discussed, including the funds that may be coming from Greg Smith.

Rita Wilson motioned to adopt the budget with amendments discussed. Joe Danielson seconded. Passed unanimously.


Meinrad Kuettel called for public comment. There was none.

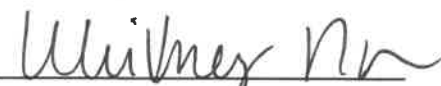
The Budget Hearing will be held at 6:45 PM on Monday, June 6th.

Rita Wilson moved to adjourn the meeting. ReeElla von Borstel seconded. Passed unanimously. Meeting adjourned at 7:17 PM.

Dated: June 6, 2022

Attest:


Meinrad Kuettel, Mayor


Whitney Nogle Cabral, City Administrator

City of Grass Valley
Regular City Council Meeting Minutes
May 2nd, 2022 7:00 PM
Grass Valley Market Annex
Minutes

Present: Meinrad Kuettel – Mayor; Whitney Nogle Cabral – City Administrator; Bonne Whitley – Councilmember; Rita Wilson - Councilmember; ReeElla von Borstel – Councilmember; Joann Duarte – Councilmember; Joe Danielson – Councilmember; Walter Grzeszczyk – Maintenance

Absent: Mike Bichler - Councilmember

Guest(s) Present: Phil Swindells; Hayli Sharp; Kayci Sharp; Joan Bird; Leta Ann Reckmann; Carsten von Borstel; Roger Whitley

Mayor Meinrad Kuettel, called the meeting to order at 7:17 PM.

ReeElla von Borstel motioned to approve the agenda as presented. Rita Wilson seconded. Passed unanimously.

Deborah was not here to discuss the speed signs further so Mayor Kuettel presented his thoughts and concerns to the Council. The idea was discussed and there is concern that the signs/trailer won't actually help the City's problems with speeding. Guest, Carsten von Borstel reported that in the past the City threatened to hire their own Marshall. He recommended talking to the Sheriff's Department to see if we could get a Deputy dedicated a day a week. ReeElla von Borstel stated that we would like to table the discussion and inform the County at the upcoming meeting with Mayor Kuettel, that we are interested in something that would be beneficial.

Minutes from the April meeting were reviewed by the City Council. Bonne Whitley motioned to adopt the Minutes as written. Rita Wilson seconded. Passed unanimously.

The monthly financial reports were reviewed and discussed for April. Rita Wilson motioned to approve the financial statements. Joe Danielson seconded. Passed unanimously.

Mayor Kuettel called on Walter Grzeszczyk for his monthly maintenance report. Walt stated that we received a letter from past Mayor, Neil Pattee. Mr. Pattee is concerned about fading street name signs and fading stop signs. ReeElla von Borstel asked if we can talk to someone to see about the liabilities of this. Whitney will contact our CIS rep in regards to this. Walter Grzeszczyk reported that there has been a huge amount of graffiti in the park restrooms. In the last two weeks there have been 13 "tags." He is going to talk to the Sheriff and see if there is any known gang-relations in the County. Walt also stated that Rod Asher from the Sherman County Weed Department will be here to take care of the weed issue. Walter brought up the old murals that were previously on the side of the Pavilion building. He is going to take them and put them in his building windows per agreement by the City Council. Mr. Grzeszczyk also reported that ODOT is going to start their bulb-out project in about a month. He is going to talk to the contractor to see if he can work on/replace water lines while they have the streets and sidewalks already torn apart. ReeElla von Borstel motioned to give Walter Grzeszczyk permission to update the water service lines on Market Street. Rita Wilson seconded. Passed unanimously.

Walter Grzeszczyk reported that he recently purchased some parts and tools at an auction that the City will most likely need. In the future, ReeElla von Borstel would like Mr. Grzeszczyk to come to the City

City of Grass Valley
Regular City Council Meeting Minutes
May 2nd, 2022 7:00 PM
Grass Valley Market Annex
Minutes

Council prior to purchasing for authorization. The Council asked for a total amount on the parts and tools. It is \$355 total for his most recent purchases. Joe Danielson motioned to reimburse Walter Grzeszczyk the full \$355 for tool purchases. Rita Wilson seconded. Passed unanimously.

There are no current ordinance violations.

There were no comments on the Wastewater System at this time.

The City Council will table the SCA Grant discussion until Mike Bichler is back.

Joann Duarte made a motion to adopt the Land Use Permit & Reimbursement. Rita Wilson seconded. Passed unanimously.

Rita Wilson made a motion to allow the Sherman County Garden Club to use the Pavilion on June 11th. Bonne Whitley seconded. Passed unanimously. ReeElla von Borstel abstained.

The street name signs were discussed. Whitney and Walter will work on this and get a quote for replacement to the Council.

Rita Wilson asked if the City Council would approve the Pavilion windows being cleaned again. ReeElla von Borstel motioned to move forward with this. Joe Danielson seconded. Passed unanimously.

Mayor Kuettel informed the City Council that Leta Ann found a flag pole light that she thinks would work for our flag pole. She has also talked to someone to possibly install it. They are coming to look at it this week. The Council would like to have Leta Ann move forward with this. Whitney will look into a waiver of liability for this project.

Mayor Kuettel presented to the City Council a letter from Kathleen Danielson regarding water. Mayor Kuettel would like to send these documents to the City Attorney and see how to move forward with this.

Walter Grzeszczyk also reported that he has found someone to help him with projects for the City. The Council needs to discuss this with our CIS rep to determine the correct procedure on moving forward.


ReeElla von Borstel moved to adjourn the meeting. Joann Duarte seconded. Passed unanimously.

Meeting adjourned at 8:20 PM.

Dated: June 6, 2022

Attest:


Meinrad Kuettel, Mayor


Whitney Nogle Cabral, City Administrator

City of Grass Valley
Budget Hearing Meeting
June 6th, 2022 6:45 PM
Grass Valley Market Annex
Minutes

Present: Meinrad Kuettel, Mayor; Whitney Nogle Cabral, City Administrator; Rita Wilson - Councilmember; Joann Duarte - Councilmember; ReeElla von Borstel – Councilmember; Bonne Whitley – Councilmember; Walter Grzeszczyk – Public Works

Absent: Mike Bichler - Councilmember

Guest(s) Present: Carsten von Borstel; Leta Ann Reckmann

Meinrad Kuettel called the meeting to order at 6:48 PM.

ReeElla von Borstel motioned to approve the agenda as presented, Rita Wilson seconded. Passed unanimously.

Budget Officer, Whitney Nogle informed the Council of the unknown status of the Greg Smith funds, therefore leaving it out of the Budget at this time.

Rita Wilson motioned to adopt the budget as presented and approved previously by the Budget Committee. Bonne Whitley seconded. Passed unanimously.

Meinrad Kuettel called for public comment. There was none.


Meinrad Kuettel read the Budget Resolution 2022-02, and it was then signed by Mayor Kuettel.

Joe Danielson moved to adjourn the Budget Hearing. ReeElla von Borstel seconded. Passed unanimously. Meeting adjourned at 6:59 PM.

Dated: July 11, 2022

Attest:


Meinrad Kuettel, Mayor


Whitney Nogle Cabral, City Administrator

City of Grass Valley
Regular City Council Meeting Minutes
June 6th, 2022 7:00 PM
Grass Valley Market Annex
Minutes

Present: Meinrad Kuettel – Mayor; Whitney Nogle Cabral – City Administrator; Bonne Whitley – Councilmember; Rita Wilson - Councilmember; ReeElla von Borstel – Councilmember; Joann Duarte – Councilmember; Joe Danielson – Councilmember; Mike Bichler – Councilmember; Walter Grzeszczyk – Maintenance

Absent: None.

Guest(s) Present: Ed Hodges – Curran-McLeod; Leta Ann Reckmann; Carsten von Borstel; Roger Whitley; Doris Hubbard; Rusty Hubbard

Mayor Meinrad Kuettel, called the meeting to order at 7:00 PM.

ReeElla von Borstel motioned to approve the agenda as presented. Rita Wilson seconded. Passed unanimously.

Mayor Kuettel introduced Ed Hodges. Mr. Hodges discussed the One Stop Meeting coming up in mid-June regarding funding for the proposed Wastewater System. Mr. Hodges also informed the Council that there have been “kickbacks” from the State in regards to the proposed growth projections that he used in the reports for our town. This was discussed amongst the Council and guests. After the One Stop we should have more financial data and Mr. Hodges would like to have another public meeting to give more of this data to the residents. We will schedule something, possibly in July.

Executive Session was called at 7:28 PM.

Regular Session was called back to order at 8:09 PM.

ReeElla von Borstel motioned that the Council will move forward with negotiations on the water easement. Rita Wilson seconded. Passed unanimously.

Minutes from the May Regular City Council Meeting and Budget Committee Meeting were reviewed by the City Council. ReeElla von Borstel motioned to adopt the Minutes as written. Bonne Whitley seconded. Passed unanimously.

The monthly financial reports were reviewed and discussed for May. Bonne Whitley motioned to approve the financial statements. Rita Wilson seconded. Passed unanimously.

Mayor Kuettel called on Walter Grzeszczyk for his monthly maintenance report. Walt began by recommending that we do not pay the remaining Luciano Tree Service balance until the stumps are grinded down and the job is completed. Walter Grzeszczyk also reported that he has some testing coming up for the water system from Box R Water Lab. He reported that there has been no other graffiti happening in the park bathrooms since the initial writings. Walt then reported on the water levels at both wells in the past year. The Council agrees that some of this may be due to the extreme drought that we have been in. Walt is going to keep an eye on these levels. Walter Grzeszczyk informed the Council that he needs new tires on the backhoe which will cost approximately \$2,450. Mike Bichler

City of Grass Valley
Regular City Council Meeting Minutes
June 6th, 2022 7:00 PM
Grass Valley Market Annex
Minutes

recommended calling Commercial Tire in Arlington. Walt also stated that he needs two rear tractor tires which he has priced at approximately \$2,056. Rita Wilson motioned to approve Walter Grzeszczyk to spend \$5,000 in tires for both the backhoe and the tractor. ReeElla von Borstel seconded. Passed unanimously. There were no other questions for Walt at this time.

Mike Bichler brought up the tall grass throughout the City. ReeElla von Borstel would like to have put in the newsletter about clean-up/mowing. Whitney will try to track down the contact information for the property owners on 2nd Street. The Council agrees that the property owners are responsible for their property lines up to the edge of the ditch for mowing and weed control, and would like Walter Grzeszczyk to take care of this.

The City needs to contact three different companies to bid the rock production for the SCA grant project. It was recommended that we contact Sherman County/Mark Coles; PKP Enterprises/Pat Powell and DeGrange. It was also determined that the City may be able to contract the hauling to South Sherman Fire District to haul the rock as well. Whitney will pull the total rock tally sheets and send packets to each of the contractors.

Guest, Leta Ann Reckmann reported that the flag pole light was working while at her house but since it has been installed on the flagpole, she believes they may have accidentally turned the power button off on the light and it is no longer working. The company that she had install it told her that they would be back to take care of this.

The proposed County-wide cost-share program of the various cities was discussed. There were mixed feelings from the Council on this idea. Rather than joining in full, the Council would like to get on a "by item" fund and only invest in specific items if this program moves forward.

The Council then discussed hiring a part-time/as-needed/on-call position for assisting Walter Grzeszczyk. The pay for this position would be \$18.00/hour. ReeElla von Borstel motioned to post the position to the public. Applications should be due July 15th. Mike Bichler seconded. Passed unanimously. Whitney will get this posted. Walter Grzeszczyk also commented that John English from Moro was also considering some job-sharing between the cities.

The public hearing date for the Hemp Facility was confirmed with the City Council.

Rita Wilson is going to buy supplies for the Pavilion.

ReeElla von Borstel motioned to nominate Rita Wilson as City Council President. Joe Danielson seconded. Passed unanimously.

Mike Bichler moved to adjourn the meeting. Joe Danielson seconded. Passed unanimously.

Meeting adjourned at 8:53 PM.

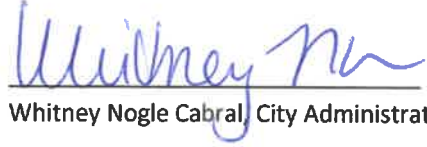
City of Grass Valley
Regular City Council Meeting Minutes
June 6th, 2022 7:00 PM
Grass Valley Market Annex
Minutes

Dated: June 6, 2022

Attest:



Meinrad Kuettel, Mayor



Whitney Nogle Cabral, City Administrator

City of Grass Valley
Regular City Council Meeting Minutes
July 11th, 2022 7:00 PM
Grass Valley Market Annex
Minutes

Present: Meinrad Kuettel – Mayor; Whitney Nogle Cabral – City Administrator; Bonne Whitley – Councilmember; Rita Wilson - Councilmember; ReeElla von Borstel – Councilmember; Joann Duarte – Councilmember; Mike Bichler – Councilmember; Walter Grzeszczyk – Maintenance

Absent: Joe Danielson – Councilmember

Guest(s) Present: Leta Ann Reckmann; Roger Whitley

Mayor Meinrad Kuettel, called the meeting to order at 7:02 PM.

Mike Bichler motioned to approve the agenda as presented. ReeElla von Borstel seconded. Passed unanimously.

Minutes from the June Regular City Council Meeting, Budget Hearing and Executive Session were reviewed by the City Council. Bonne Whitley motioned to adopt the Minutes as written. Rita Wilson seconded. Passed unanimously.

The monthly financial reports were reviewed and discussed for June. Rita Wilson motioned to approve the financial statements. ReeElla von Borstel seconded. Passed unanimously.

Mayor Kuettel called on Walter Grzeszczyk for his monthly maintenance report. Walt stated that he really doesn't have anything new to report. He said he received a call from the Youth Council Leader, Jeremy Lanthorn, who is going to have the group spend some time at the cemetery. They also may have time to paint and clean the curbs. The ditch maintenance was discussed and the Council would like either the youth group or the new maintenance position to take care of this issue as they feel that Walter has enough to do. Walt reported that the guy from Commercial Tire has the tires in stock and hopefully will make it this week to install those on the tractor and backhoe. The old tires were discussed and ReeElla and Carsten von Borstel have agreed to take them so the City does not have to pay for them to be disposed of. Rita Wilson made a motion to have Walter Grzeszczyk dig a trench with City equipment at the von Borstel's residence to place the tires in standing up, in trade for them taking the tires. Mike Bichler seconded. Passed unanimously. ReeElla von Borstel abstained.

Walter Grzeszczyk then reported about his conversation with Pacific Power and the project they have planned in regards to the Boswell property and some inappropriate placed buildings. It is going to cost about \$85,000. Mayor Kuettel asked Whitney to contact Pacific Power in regards to this project and find out their plans and to see if the City is able to assist them in correcting the issue causing this. The Council would like to find out when they plan to complete this project and let them know that the City would like to support them in the movement. The Bell property was then discussed and the Council would like Whitney to contact the realtor to be sure that there is a survey completed on the property lines before the sale is finalized. They would also like to notify the realtor of the abandoned property behind the private property that has not been surveyed yet either and they would like the realtor to be aware of this.

City of Grass Valley
Regular City Council Meeting Minutes
July 11th, 2022 7:00 PM
Grass Valley Market Annex
Minutes

There are no current Ordinance Violations, only weeds and vegetation overgrowth. The City Council would like to rewrite the Ordinance regarding this issue to have teeth and consequences. The City will send out target letters in the next week to individual properties in violation. They would also like to explore the option of having property owners contract the City to keep their vegetation under control.

The Council reviewed the CIS Insurance Renewal Invoice. Rita Wilson motioned to approve the Invoice for payment. ReeElla von Borstel seconded. Passed unanimously.

At this time, we brought on Mr. Edward Hodges from Curran-McLeod, via Zoom. Mr. Hodges discussed the One-Stop Meeting that was held on June 16th on behalf of the proposed Wastewater System. Mr. Hodges estimated that there were approximately 25 people present, which was more than any other One-Stop Meeting that he has attended in the past. The issues that came up in the One-Stop were the number of users/residents that would actually sign up/hook-up to the Wastewater System. Mr. Hodges recommended mailing the survey that he drew up for us, to all residents and property owners as well as putting it on the website. Mayor Kuettel asked about the timing of the survey, whether it should be sent before or after the next public meeting. Mr. Hodges feels that the sooner the better. The second issue from the One-Stop was the fact that public money cannot be used to work on private property. Mr. Hodges then presented a public utility easement that would require each property owner to sign, and this would take care of this problem. The third issue was the growth projection that was used in the report, due to PSU's growth forecast of Grass Valley which basically showed no growth over the next 10 years. Mr. Hodges stated that it makes no sense to not factor in any growth. He also noted that the businesses cannot grow because they are currently at their capacities. Guest, Roger Whitley noted that the hemp facility has sold/merged. This was news to Mr. Hodges. Mayor Kuettel is going to get more information from the City Planner, Kirk Fatland and provide this to Mr. Hodges to factor in to the report as well.

Mr. Hodges then discussed the funding from the various agencies and some of the options that we may have. He stated that we must get the CDBG (Community Development Block Grant) to make this project work financially. This is a \$2.5 million grant. The monthly residential cost is factored to be covering both debt service and maintenance costs and would be approximately \$72.60 per household/month. Mr. Hodges recommended hosting another public outreach meeting and getting the survey out to property owners and residents and continue to move forward and see what can be done. The Council would like to get the surveys mailed out as soon as possible. Whitney will send them out in the upcoming July water bills and add to the website and Facebook pages as well. They would like to send the surveys to both property owners and the renters. The Council would like to have the public outreach meeting date added to the survey to notify residents of the date as far ahead of time as possible. They would also like to be sure and mention that the date that was chosen was scheduled around wheat harvest, fair, and back-to-school events to allow for as many attendees as possible. It was decided that the Public Meeting will be held Thursday, September 15th at 7:00 PM in the Grass Valley Pavilion.

The Sharp Water Easement was briefly discussed. Mayor Kuettel has spoke with Joe Sharp but there are no new updates at this time.

City of Grass Valley
Regular City Council Meeting Minutes
July 11th, 2022 7:00 PM
Grass Valley Market Annex
Minutes


Guest, Leta Ann Reckmann informed the Council that there is too much light from the Street Lights for the flagpole light to come on at night. She will continue to work on this.


Rita Wilson moved to adjourn the meeting. ReeElla von Borstel seconded. Passed unanimously.

Meeting adjourned at 8:44 PM.

Dated: August 1, 2022

Attest:


Meinrad Kuettel, Mayor


Whitney Nogle Cabral, City Administrator

City of Grass Valley
Regular City Council Meeting Minutes
August 1st, 2022 7:00 PM
Grass Valley Market Annex
Minutes

Present: Meinrad Kuettel – Mayor; Whitney Nogle Cabral – City Administrator; Bonne Whitley – Councilmember; Rita Wilson - Councilmember; ReeElla von Borstel – Councilmember; Joann Duarte – Councilmember; Walter Grzeszczyk – Maintenance

Absent: Joe Danielson – Councilmember; Mike Bichler – Councilmember;

Guest(s) Present: Leta Ann Reckmann; Roger Whitley; Carsten von Borstel

Mayor Meinrad Kuettel, called the meeting to order at 7:01 PM.

ReeElla von Borstel motioned to approve the agenda as presented. Rita Wilson seconded. Passed unanimously.

Mayor Kuettel called on guest, Carsten von Borstel in regards to the water spigot referenced in the newsletter. This was discussed and clarification of products was provided.

Minutes from the July Regular City Council Meeting were reviewed by the City Council. The Bell property was discussed and the Council would like to have Kristen Campbell, City Attorney, draft a letter to the realtor/potential buyers in regards to this issue. Mayor Kuettel will contact Kristen to discuss with her. Rita Wilson motioned to adopt the Minutes as written. Bonne Whitley seconded. Passed unanimously.

The monthly financial reports were reviewed and discussed for July. Rita Wilson motioned to approve the financial statements. ReeElla von Borstel seconded. Passed unanimously.

Mayor Kuettel called on Walter Grzeszczyk for his monthly maintenance report. Walt talked about the State Ordinances that have been rewritten. The pieces that Mr. von Borstel previously asked about were discussed once again at this time. Walter Grzeszczyk then reported on water usage at the Hemp Facility for this month. He also commented on the check-in process that he is required to go through every time he goes to the facility to read their water meter. Mayor Kuettel informed Walt that he has been in contact with Phil Swindells about this as well. The Mayor will continue to discuss this with the Facility in attempt to find a solution. Mayor Kuettel proceeded to ask Walt about the water levels in the wells. Mr. Grzeszczyk reported that they are staying the same.

The property Ordinance violations were discussed. The Council and Mayor had previously provided Whitney with a list of properties and what they are in violation of and Whitney will get the letters mailed to the property owners tomorrow via Certified Mail with a signature receipt required. If the property owners have not received the letters by the 15th, then we will hang a notice on their doors giving them 10 days. The Council would like to move forward with the clean-up and lean-to removal on the Boswell property. We will send them a Certified Letter and then go from there.

Mayor Kuettel spoke with Joe Sharp last week. Mr. Sharp is going to discuss with the rest of his family members and get back to the City on this. The Council discussed the easement issue further and they would like to find the City Minutes from when the original easement was signed. The Minutes discussed

City of Grass Valley
Regular City Council Meeting Minutes
August 1st, 2022 7:00 PM
Grass Valley Market Annex
Minutes

were from 2003, the year the easement was signed and then June 5, 2006 when the Danielson hookup was discussed.

The Enabling Authority was presented to the City Council and discussed. Mayor Kuettel read the Enabling Authority in full, to the Council and all guests present at the Meeting. Joann Duarte made a motion to adopt the Enabling Authority as written. ReeElla von Borstel seconded. Passed unanimously.

ReeElla von Borstel made a motion to accept Meinrad Kuettel's Letter of Interest for the temporary part-time Public Works Assistant Position and hire him for the position as well. Bonne Whitley seconded. Passed unanimously.

The current water billing situation was the next topic of discussion. Mayor Kuettel would like to see a tiered system in place for the City as well as restructuring the current billing policy. Future maintenance costs were brought to the attention of the Council as some of the large repairs and potential costs have not been factored in. The City Council would like to Mayor Kuettel to move forward with this idea.


Bonne Whitley moved to adjourn the meeting. Rita Wilson seconded. Passed unanimously.

Meeting adjourned at 8:28 PM.

Dated: September 12, 2022

Attest:


Meinrad Kuettel, Mayor


Whitney Nogle Cabral, City Administrator

City of Grass Valley
Regular City Council Meeting Minutes
September 12th, 2022 7:00 PM
Grass Valley Market Annex
Minutes

Present: Meinrad Kuettel – Mayor; Whitney Nogle Cabral – City Administrator (virtually via GoogleMeet); Bonne Whitley – Councilmember; Rita Wilson - Councilmember; ReeElla von Borstel – Councilmember (virtually via GoogleMeet); Joann Duarte – Councilmember; Walter Grzeszczyk – Maintenance

Absent: Joe Danielson – Councilmember; Mike Bichler – Councilmember

Guest(s) Present: Keegan Kock – South Sherman Fire District; Ed Hodges – Curran-McLeod (virtually via GoogleMeet); Leta Ann Reckmann; Roger Whitley

Mayor Meinrad Kuettel, called the meeting to order at 7:10 PM.

Rita Wilson motioned to approve the agenda as presented. ReeElla von Borstel seconded. Passed unanimously.

Mayor Kuettel introduced Mr. Hodges to discuss the Zoom meeting that took place earlier today with MCEDD. Mr. Hodges talked about the project and funding and the new options that may be coming available soon. The Public Meeting that was scheduled to be held on Thursday is going to be postponed until the funding updates are available. Mr. Hodges will be providing us with an update for the City Council and for the residents as well. Whitney gave an update on the survey numbers and results thus far. Whitney will get the notices posted regarding the postponement of the Public Meeting.

Mayor Kuettel then introduced guest Keegan Kock from the South Sherman Fire Department. Keegan asked about the street that runs by the weigh station here in town and whether it is a City Street or not. Jeff Kaser and Josh Macnab from Mid-Columbia Producers both believe it is a City Street, not private. The Council agreed that this needs to be figured out. Keegan Kock also asked about progress on moving the overhead water fill. Mayor Kuettel asked Walter Grzeszczyk if he could jump on the project of moving the fill and at least get that started. Mayor Kuettel stated that he has spoke with Margaret Mahaffey and she is agreeable to moving it to on or near her property. Whitney will have Attorney Kristne Campbell draw up a legal document to provide to the Mahaffey's to get this project moving. Whitney will also verify the ownership of the street with the County in attempts to get this moving forward.

Keegan Kock also brought up the idea of a newly proposed building to house both the Fire Department's equipment and office, City Hall, and a conference room to host meetings. The City Council expressed interest in joining in on the project and all agreed it is a great idea.

The Minutes from the August meeting will be reviewed and discussed at the October meeting due to Whitney joining virtually due to family illness.

The monthly financial reports were reviewed and discussed for August. ReeElla von Borstel motioned to approve the financial statements as presented. Joann Duarte seconded. Passed unanimously.

City of Grass Valley
Regular City Council Meeting Minutes
September 12th, 2022 7:00 PM
Grass Valley Market Annex
Minutes

Mayor Kuettel called on Walter Grzeszczyk for his monthly maintenance report. At that time ReeElla von Borstel asked about what went on with the water connection at the Pattee property on Second Street. Mayor Kuettel explained the situation and what happened and informed the Council that he received multiple inappropriate and threatening messages from Neil Pattee. The problem is on the Pattee's side of the water meter, and in fact in their yard which makes it the property owner's responsibility and not the City. Walter Grzeszczyk also told the Council of his experience of the situation. The City Council agreed that the entire situation needs to be dropped. The problem is on private property and it is not the City's responsibility.

The dumpsters that are stored on the City's property at the Burn Pile were discussed next. Rita Wilson took pictures of the mess. Someone has dumped couches, furniture, and all kinds of personal garbage. Walter Grzeszczyk also stated that there are dogs dragging the dumped garbage around. The Council would like to see the dumpsters moved in hopes of eliminating this issue. Whitney will contact The Dalles Disposal and see what options there are, since they are their dumpsters. Rita Wilson asked about putting game cameras up. The Council would like to find out who is the violator and fine them for illegal dumping. Mayor Kuettel asked Whitney to contact the Sheriff's Department to see what our options are as well. The City Council would like to purchase signs stating that there is surveillance. They would also like to purchase two of the Covert Wireless cameras. Rita Wilson made a motion to approve a spending budget of \$500 to purchase two cameras and signs. Bonne Whitley seconded. Passed unanimously.

Mayor Kuettel asked Whitney about the Ordinance letters. Whitney provided an update that everyone is working on resolving their violations except for Mr. Boswell, in regards to moving the building. Walter Grzeszczyk believes that Pacific Power may be moving forward to handling the situation themselves.

The Sharp Water easement was discussed. There really has been no progression on this. The Council would like to have a new easement drawn up by our lawyer and present it to the Sharp family to review. Guest, Roger Whitley questioned why the City was getting out of their agreement and Mayor Kuettel explained the history and situation.

Joann Duarte motioned to remove Neil Pattee as a signer from the Bank of Eastern Oregon General Account, Pavilion Account and Water Accounts, and add Council President, Rita Wilson as a signer on all three of these accounts. Bonne Whitley seconded. Passed unanimously.

The City Council would like to schedule a City Clean-up Day. Whitney will call The Dalles Disposal and schedule a dumpster. The Council would like two of them to be delivered on October 8th if that day is available.

Joann Duarte moved to adjourn the meeting. Rita Wilson seconded. Passed unanimously.


Meeting adjourned at 8:34 PM.

City of Grass Valley
Regular City Council Meeting Minutes
September 12th, 2022 7:00 PM
Grass Valley Market Annex
Minutes

Dated: October 3, 2022

Attest:


Meinrad Kuettel, Mayor


Whitney Nogle Cabral, City Administrator

City of Grass Valley
Regular City Council Meeting Minutes
October 3rd, 2022 7:00 PM
Grass Valley Market Annex
Minutes

Present: Whitney Nogle Cabral – City Administrator; Bonne Whitley – Councilmember; Rita Wilson - Councilmember; ReeElla von Borstel – Councilmember; Mike Bichler – Councilmember Walter Grzeszczyk – Maintenance

Absent: Meinrad Kuettel – Mayor; Joe Danielson – Councilmember; Joann Duarte – Councilmember

Guest(s) Present: Doris Hubbard; Rusty Hubbard; Carsten von Borstel

City Council President, Rita Wilson, called the meeting to order at 7:07 PM.

Bonne Whitley motioned to approve the agenda as presented. Mike Bichler seconded. Passed unanimously.

Minutes from the August & September Regular City Council Meetings respectfully were reviewed by the City Council. Bonne Whitley motioned to adopt the Minutes as written. ReeElla von Borstel seconded. Passed unanimously.

The monthly financial reports were reviewed and discussed for September. ReeElla von Borstel motioned to approve the financial statements as presented. Mike Bichler seconded. Passed unanimously.

Walter Grzeszczyk reported that he is meeting with the ODOT Curb Project Director tomorrow at 10:00 AM. The Council reported weeds in the Park & Playground areas that they would like sprayed/removed. Whitney will call the Sherman County Weed District to get this sprayed as soon as possible.

Whitney Nogle Cabral informed the City Council of her and Mayor Kuettel’s Zoom Meeting with City Attorney, Kristen Campbell last week. The Council was glad to hear of the progress. Walter Grzeszczyk asked about the water easement for the 6” water main line that runs through the hemp property. He feels that we need an easement or to move this line.

The schedule was made for the City Clean-Up Day. Whitney will post posters in the Post Office and online to remind residents of the upcoming Clean-Up Day.

Whitney Nogle Cabral informed the Council of the proposed hemp facility housing plans. We will schedule a Special Meeting on a Monday (if possible) once the plans are completed and submitted.

The feral cat problem was discussed briefly. It was reported that it is being worked on.

Mike Bichler moved to adjourn the meeting. ReeElla von Borstel seconded. Passed unanimously.

Meeting adjourned at 7:34 PM.

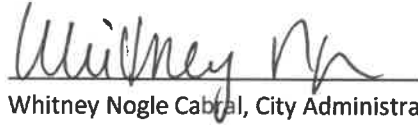
City of Grass Valley
Regular City Council Meeting Minutes
October 3rd, 2022 7:00 PM
Grass Valley Market Annex
Minutes

Dated: November 7, 2022

Attest:



Meinrad Kuettel, Mayor



Whitney Nogle Cabral, City Administrator

City of Grass Valley
Special Meeting Minutes
October 25th, 2022 7:00 PM
Grass Valley Pavilion
Minutes

Present: Meinrad Kuettel – Mayor; Whitney Nogle Cabral – City Administrator; Bonne Whitley – Councilmember; Rita Wilson - Councilmember; ReeElla von Borstel – Councilmember; Joann Duarte – Councilmember; Walter Grzeszczyk – Maintenance

Absent: Joe Danielson – Councilmember; Mike Bichler – Councilmember

Guest(s) Present: Phil Swindells – GV Biopharma (virtually via Zoom); Chris Vanderwier – GV Biopharma; Joan Bird – County Commissioner; Kirk Fatland – Tenneson Engineering; Carsten von Borstel; Roger Whitley;

Mayor Meinrad Kuettel, called the meeting to order at 7:08 PM.

Rita Wilson motioned to approve the agenda as presented. Bonne Whitley seconded. Passed unanimously.

Mayor Kuettel explained what the purpose of the meeting was. He then explained the process of how the meeting was going to work. He called on all City Council members to determine if there were any connections or relationships that any of them had with the applicants that would require them to be dismissed from the decision. No Councilors spoke up at this time.

Mayor Kuettel introduced Kirk Fatland from Tenneson Engineering to present the Staff Report. Mr. Fatland explained the report to the Council and guests. He also stated that the report was short and that the City's Ordinances were overridden by the current state statutes. The Council noted that we need to update the City's current Ordinances to align with the state.

County Commissioner, Joan Bird asked if there would be a permanent foundation under each trailer. Phil Swindells stated that they are all on wheels but a skirting will be placed around the bottom of each unit. ReeElla von Borstel asked about disposal and if the units are no longer used or become unrepairable. Mr. Swindells state that they will not leave the units to rot and they will be removed. He also stated that the RV Park wants their current four units to move out of the RV Park.

Mayor Kuettel asked about unit occupancy. Mr. Swindells stated that North Central Public Health Department rated them at a maximum of four people per unit and that is what the septic systems is being sized for. Whitney asked if they have plans to build more permanent in the future. Mr. Swindells stated that yes, that is something that they would like to do in the future. Carsten von Borstel stated that this is an exciting proposal for Grass Valley.

Mayor Kuettel then asked Mr. Swindells if he had any rebuttal, although there were no disputes verbally expressed. Mr. Swindells stated that he would like to thank everyone for their support on this and he is looking forward to bringing more people to Grass Valley.

The lighting and light structures were brought up and discussed, especially since the lights at the facility have caused some complaints from residents. Chris Vanderwier stated that they will look into the facility lighting to get it controlled immediately.

City of Grass Valley
Special Meeting Minutes
October 25th, 2022 7:00 PM
Grass Valley Pavilion
Minutes

Mayor Kuettel called for any public comment. There was none.

The City Council had no deliberations.

ReeElla von Borstel motioned to allow placement of the trailers as long as the City is involved in the further planning. Bonne Whitley seconded. Passed unanimously.

Joann Duarte moved to adjourn the meeting. Rita Wilson seconded. Passed unanimously.

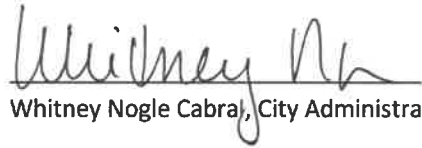
Meeting adjourned at 7:32 PM.

Dated: November 7, 2022

Attest:



Meinrad Kuettel, Mayor



Whitney Nogle Cabral, City Administrator

City of Grass Valley
Regular City Council Meeting Minutes
November 7th, 2022 7:00 PM
Grass Valley Market Annex
Minutes

Present: Meinrad Kuettel – Mayor; Whitney Nogle Cabral – City Administrator; Bonne Whitley – Councilmember; Rita Wilson - Councilmember; ReeElla von Borstel – Councilmember; Mike Bichler – Councilmember Walter Grzeszczyk – Maintenance

Absent: Joe Danielson – Councilmember; Joann Duarte – Councilmember

Guest(s) Present: Carsten von Borstel; Roger Whitley; Leta Ann Reckmann

Mayor Meinrad Kuettel called the meeting to order at 7:04 PM.

Two additional discussion items were added to the agenda. Mike Bichler motioned to approve the agenda as amended. Rita Wilson seconded. Passed unanimously.

Mayor Kuettel called on guests to see if they had any items they wanted to discuss. None of the guests wanted to speak.

ReeElla von Borstel asked about the Hemp Facility lights. Rita Wilson reported that they are fixed.

Minutes from the October Regular City Council Meeting and Special Meeting were reviewed by the City Council. ReeElla von Borstel motioned to adopt the Minutes as written for the Regular Council Meeting. ReeElla von Borstel seconded. Passed unanimously. Rita Wilson motioned to adopt the Minutes as written for the Special Meeting. ReeElla von Borstel seconded. Passed unanimously.

The monthly financial reports were reviewed and discussed for October. ReeElla von Borstel motioned to approve the financial statements as presented. Mike Bichler seconded. Passed unanimously.

Mayor Kuettel called on Walter Grzeszczyk for his Monthly Maintenance Report. Walter Grzeszczyk asked about keeping diesel on hand for the water generators at the water tanks. ReeElla von Borstel would like to know if Walter Grzeszczyk could get some estimated costs put together to give the Council an idea of what they would cost. There was discussion about the size of the proposed diesel tank and what kind of set-up they are thinking. It was agreed that a 500-gallon tank would be substantial.

The SCA grant project was briefly discussed. Walter Grzeszczyk asked about the project covering up the water valves in the street. Mike Bichler stated that the City would just need to build some covers to go over the drains. He also stated that just covering the drains would be the most important. Mike Bichler either recommended wood or rubber to cover them appropriately. The dirt conversion on Sharp Street will change the actual height of the street more than just a basic chip/fog seal that is occurring on the rest of the streets. Mike Bichler stated that it will only raise these streets about 1/8" or however tall the rock is, but it will be minimal change.

Walter Grzeszczyk reported that the boss of Brown Construction, who is completing the bulb-out project would like to use the City's burn pile as their staging area. They proposed to gravel the road around the burn pile and add rock as well as leveling the area. They are also willing to pave the area as well and would also pour cement in certain areas if that's what the City would want. The Council agrees that

City of Grass Valley
Regular City Council Meeting Minutes
November 7th, 2022 7:00 PM
Grass Valley Market Annex
Minutes

however the City can maximize the benefits would be great. ReeElla von Borstel motioned to allow Brown Construction to stage and improve the area of the City burn pile as Walter Grzeszczyk and Mayor Kuettel feel necessary. Mike Bichler seconded. Passed unanimously. Walter Grzeszczyk also stated that the construction company stated that they would replace/install a fire hydrant if the City will purchase it. Rita Wilson motioned to purchase one new hydrant along with the hydrant wrench, about a \$5,000 purchase. Mike Bichler seconded. Passed unanimously.

On the discussion of Ordinance Violations, Leta Ann Reckmann's fence line and personal garbage was reported per a complaint to the City. Leta Ann stated that she has moved her fence in closer and away from the street. She also reported that she cleaned up her garbage. Walter Grzeszczyk is concerned about someone hitting her fence, specifically the snowplow trying to clear the streets. Whitney Nogle Cabral also reported on the topic of Ordinance Violations that one door hanger was placed due to an unpaid overdue water bill.

The Sharp water easement was discussed. There will be two documents, one termination of current easement and one new easement. Attorney Kristen Campbell feels like only Joe Sharp will need to sign the new easement, but all Sharp's listed on the original easement will need to sign the termination agreement. Walter Grzeszczyk also stated that he did find the meter box at Kayci Sharp's residence which he has been trying to locate for nearly three years. He stated that it was buried over a foot deep.

A potential notification system was discussed. The City is going to try to get signed up for Frontier Regional. The City of Rufus is also doing this as well and we are all going to work together. This is a free service through Everbridge and calls, texts and emails are all sent out once a resident has signed up. It is the same system that is used by the County for Emergency Notifications so a lot of people would already be signed up for alerts. Once this goes through, the City will put notices in multiple water bills, on the website, Facebook and other public notices to urge everyone to sign up if they are not already.

Rita Wilson asked about the specific parts that will be needed for everyone's frost free hydrants. The City Council all agreed that if Walter Grzeszczyk can order 100 of these for \$10-\$15 each, they would like him to order them and the City will be able to resell them to residents at cost to ensure they are using the correct parts.

The CEDs list from Sherman County Planner, Georgia Macnab was reviewed. The City would like to add the generator fuel storage project to this list.

ReeElla von Borstel reminded the City Council that Joe Danielson will be resigning once he returns from his current trip. We will move forward with filling this vacancy once we receive a signed letter of resignation from Joe.

The letter to Mr. Boswell written by Kristen Campbell was reviewed by the City Council. ReeElla von Borstel asked about the status of Pacific Power and where they stand on the project. Walter Grzeszczyk reported that they have completed their work that was being affected by Mr. Boswell's encroachment. He also reported that there are 9 other residents in town that do not take care of the City Property that adjoins their private property and asked if the City was going to handle all of these the same as Mr.

City of Grass Valley
Regular City Council Meeting Minutes
November 7th, 2022 7:00 PM
Grass Valley Market Annex
Minutes

Boswell. The Council discussed this further and decided that they did not want to pursue this issue further at this time. Mayor Kuettel is going to contact Kristen Campbell and let her know that the City does not want to move forward with the letter but would like to keep this on the radar in case there are further issues that come up.

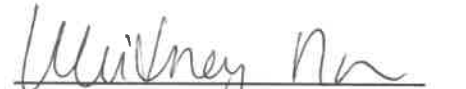
Bonne Whitley moved to adjourn the meeting. Rita Wilson seconded. Passed unanimously.

Meeting adjourned at 8:21 PM.

Dated: December 5, 2022

Attest:


Meinrad Kuettel, Mayor


Whitney Nogle Cabral, City Administrator

November 10, 2022

City of Grass Valley
PO Box 191
Grass Valley, OR 97029

Re: Resignation from City Council

Dear City Council,

Please accept this letter as formal notification that I am leaving my position of Position #5 on the Grass Valley City Council as of December 1, 2022.

Thank you for the opportunities you have provided me during my time with the City.

If I can be of assistance during this transition, please let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "Joe Danielson". The signature is fluid and cursive, with the first name "Joe" and last name "Danielson" clearly distinguishable.

Joe Danielson

City of Grass Valley
Regular City Council Meeting Minutes
December 5th, 2022 7:00 PM
Grass Valley Pavilion
Minutes

Present: Meinrad Kuettel – Mayor; Whitney Nogle Cabral – City Administrator; Bonne Whitley – Councilmember; Joann Duarte – Councilmember; ReeElla von Borstel – Councilmember; Walter Grzeszczyk – Maintenance

Absent: Rita Wilson - Councilmember; Mike Bichler – Councilmember

Guest(s) Present: Pat Nogle; Rick Whitaker; Leta Ann Reckmann; Joan Bird; Andy Miller; Margaret Mahaffey; Kayci Sharp; Roger Whitley; Jeremy Lanthorn; Keegan Kock; Tom Rolfe

Mayor Meinrad Kuettel called the meeting to order at 7:03 PM.

Bonne Whitley motioned to approve the agenda. ReeElla von Borstel seconded. Passed unanimously.

Minutes from the November Regular City Council Meeting were reviewed by the City Council. There was one addition of two words to clarify a statement on the second page. ReeElla von Borstel motioned to adopt the Minutes as amended for the Regular Council Meeting. Bonne Whitley seconded. Passed unanimously.

The monthly financial reports were reviewed and discussed for November. Bonne Whitley motioned to approve the financial statements as presented. ReeElla von Borstel seconded. Passed unanimously.

Mayor Kuettel called on Walter Grzeszczyk for his Monthly Maintenance Report. Walter Grzeszczyk reported that the hydrant that he had ordered arrived today. He estimated that the excess fuel tanks are going to cost about \$9,000. Walter Grzeszczyk also reported that he ordered the vacuum backflow preventers. He stated that he only ordered a small number of them at this time and can order more later. South Sherman Fire Chief Andy Miller asked about where the new hydrant is going to be placed and Walter Grzeszczyk told him that it will be installed on the corner of Church and Highway 97.

On the discussion of Ordinance Violations, Mayor Kuettel reported the City Council that he had informed the City's attorney that the Council did not want to proceed forward in regards to the Boswell property violations at this time.

Mayor Kuettel asked Fire Chief Andy Miller to speak in regards to the recent fire at the Hemp Facility. Chief Miller gave all updates and information that he had, but stated that there are very limited answers at this point as no reports have been released. Chief Miller reported that 1,000 gallons of heptane has a ½ mile blast radius and the Hemp Facility had approximately 2,000 gallons in one storage container. ReeElla von Borstel asked if this was OSHA-approved. The answer was unknown. The Council, Mayor and other visitors to the meeting all expressed their appreciation to the South Sherman Fire Department and volunteers. The City Council is looking forward to getting reports from the various departments and hopefully have some answers. Walter Grzeszczyk stated that from the City's side of the equation, the City does not have the water capacity to be capable of handling that amount of water usage to contain a fire of that size.

City of Grass Valley
Regular City Council Meeting Minutes
December 5th, 2022 7:00 PM
Grass Valley Pavilion
Minutes

There was a large amount of public discussion and comment on the Hemp Facility. Multiple citizens expressed their concerns of having the facility here, especially within City Limits. Mayor Kuettel reported that we have discussed with the attorney and they are helping us through the situation as well. Keegan Kock asked about the number of employees that were currently employed at the Hemp Facility. Bonne Whitley reported that the facility had 40 to 50 employees at this time. She also reported that Ted Swindells is the property owner.

Joann Duarte asked about the Fire Department. Chief Miller stated that South Sherman cannot handle a fire of this caliber, in fact no one in the County or neighboring areas can either. Mayor Kuettel stated that this has opened our eyes to many things at this point on behalf of the City. Chief Miller also reported that there was a fire at the Hemp Facility's other location in Tygh Valley the week before.

Councilmember Joe Danielson's letter of resignation was presented to the City Council. ReeElla von Borstel motioned to accept the letter of resignation. Joann Duarte seconded. Passed unanimously. It was also noted that swearing in of newly elected Councilmembers and Mayor will take place at the January 2023 meeting.

ReeElla von Borstel reported that the deer in town are eating "unnatural" diets and it is causing health and soundness problems. Walter Grzeszczyk stated that the same problem is occurring with the feral cats in town as well. The City Council would like to contact the County Trapper to get options on what can be done.

Whitney Nogle Cabral reported that the City is working on the Everbridge Services for Grass Valley. There is a meeting scheduled for mid-January. There are residents in town that did not have rides either, which is also concerning.

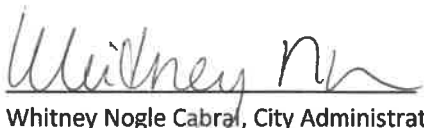
ReeElla von Borstel moved to adjourn the meeting. Joann Duarte seconded. Passed unanimously.

Meeting adjourned at 8:16 PM.

Dated: January 2, 2023

Attest:


Meinrad Kuettel, Mayor


Whitney Nogle Cabral, City Administrator

Richard Whitaker Jr
103 North street
Grass Valley,OR
97029
541-993-6481

City of Grass Valley
109 SW 2nd street
Grass Calley, OR
97029

Dear Grass Valley City Council,

I am writing to express my interest in the City Council position #5. I have been a resident of Sherman county for 7 years, the last 2.5 years being in Grass Valley. I am currently involved in South Sherman Fire and Rescue and I feel that I can contribute to the City Council in a positive manner.

I would like to be consider for this position as I'm committed to our community and g info back.

Thank you,

Richard Whitaker Jr (Rick)

A handwritten signature in black ink, appearing to read "Richard Whitaker Jr", written over a printed name.